

From,

Date:

To,

The Manager – Depository Operations
INDITRADE CAPITAL Limited
XXXVI – 202, J J Complex,
Dairy Methanam Road,
Edappally, Kochi – 682 024

Sub: Issue of New DIS Booklet after canceling/blocking of DIS Booklet/Leaves
Ref: Client Id:

I/We misplaced the Delivery Instruction Slip Booklet issued to me and hereby request you to **block all unused slips till date** or **block slips in the range ----- to -----** (strike off which ever not applicable). Further I/We request you to issue a new Delivery Instruction Slip Booklet through **courier or registered post or speed post or bearer** (Please strike off mode of dispatch not applicable. Default dispatch mode will be speed post).

<i>Applicable only in case of a bearer collecting the DIS Booklet</i>	
<i>Name of Bearer</i>	<i>Signature of Bearer</i>

Thanking you,
Yours faithfully,

Sole / First Holder

Second Holder

Third Holder

Note:

1. All joint holders have to sign the request.
2. Submit copy of PAN or Passport or Driving License or Voter Id Card of all joint holders.
3. In case of bearer collecting the DIS Booklet, bearer has to submit copy of PAN or Passport or Driving License or Voter ID card
4. Update Mobile Number to receive smart alert for debits/credits happening in your demat account. Provide a request in writing signed by all joint holders. This service is free of cost